



**STUDENT
JOB POSTING
REQUEST**

Semester: FALL 24 & SPRING 25

Job Location:

Financial Aid Office

Job Description:

Filing paperwork, making copies, organizational duties, Bulletin board, scanning, Misc.

Job Requirements (if any):

Must know how to file alphabetically

Supervisor: Kaitlynn Shields Phone: 806-874-4810

Supervisor Location/Department: Financial aid Office Clarendon Campus

Special Notes:
